

Meeting Minutes
South Dakota Board of Massage Therapy
Tuesday, December 14, 2021
1:30 pm CDT
Via Zoom Meeting

President Christine Ellwein called the meeting to order at 1:33 pm.

Board Members Present: Christine Ellwein, Fallon Helm, Lorin Pankratz, Alvin Trace, Kallyn Reinert

Others in attendance

Melissa Miller, Executive Secretary, Susan Sporrer, Department of Health, Bridget Meyers

Approval of Agenda

Helm made a motion to approve the agenda with adding a discussion about unlicensed activity letters that were mailed. Trace seconded the motion. **Motioned Passed.**

Open Forum

Bridget Myers addressed the board.

Discussion of Cease and Desist Letters

Reinert requested more information about letters being sent to unlicensed individuals before voting on officers. Sporrer said it is standard practice of any licensing board to send letters to individuals who may be practicing without a license when the board becomes aware of it. Miller indicated that she thought board members were aware of that practice but that going forward, she would notify the board if a letter was mailed out. Miller also reminded board members if they receive questions about a letter that has been sent out, they should direct the individual to contact the board office.

Election of officers

Ellwein suggested keep board members in place according to previous years positions. Pankratz made a motion to keep current board officers, no second to the motion. Pankratz made a motion to elect Ellwein as President, no second to motion. Ellwein stated that if another motion was not be made the board member would keep the same position. Pankratz suggested voting for other board positions. Helm made a motion to elect Trace as Vice President. Reinert seconded the motion. **Motion Passed.** Trace made a motion to vote Helm Secretary. Reinert seconded the motion. **Motion Passed.**

Other Business

Discussion was held about the President position opening in October 2022. Ellwein suggested a mentoring process with who may take over that position and board agreed that it would be a wise decision to revisit in future meetings. Sporrer provided an update on the pending board appointments.

Adjournment

Fallon Helm made a motion to adjourn. Reinert seconded the motion. **Motion Passed.**

Meeting was adjourned at 2:10 pm.

Fallon Helm, Secretary

DRAFT